

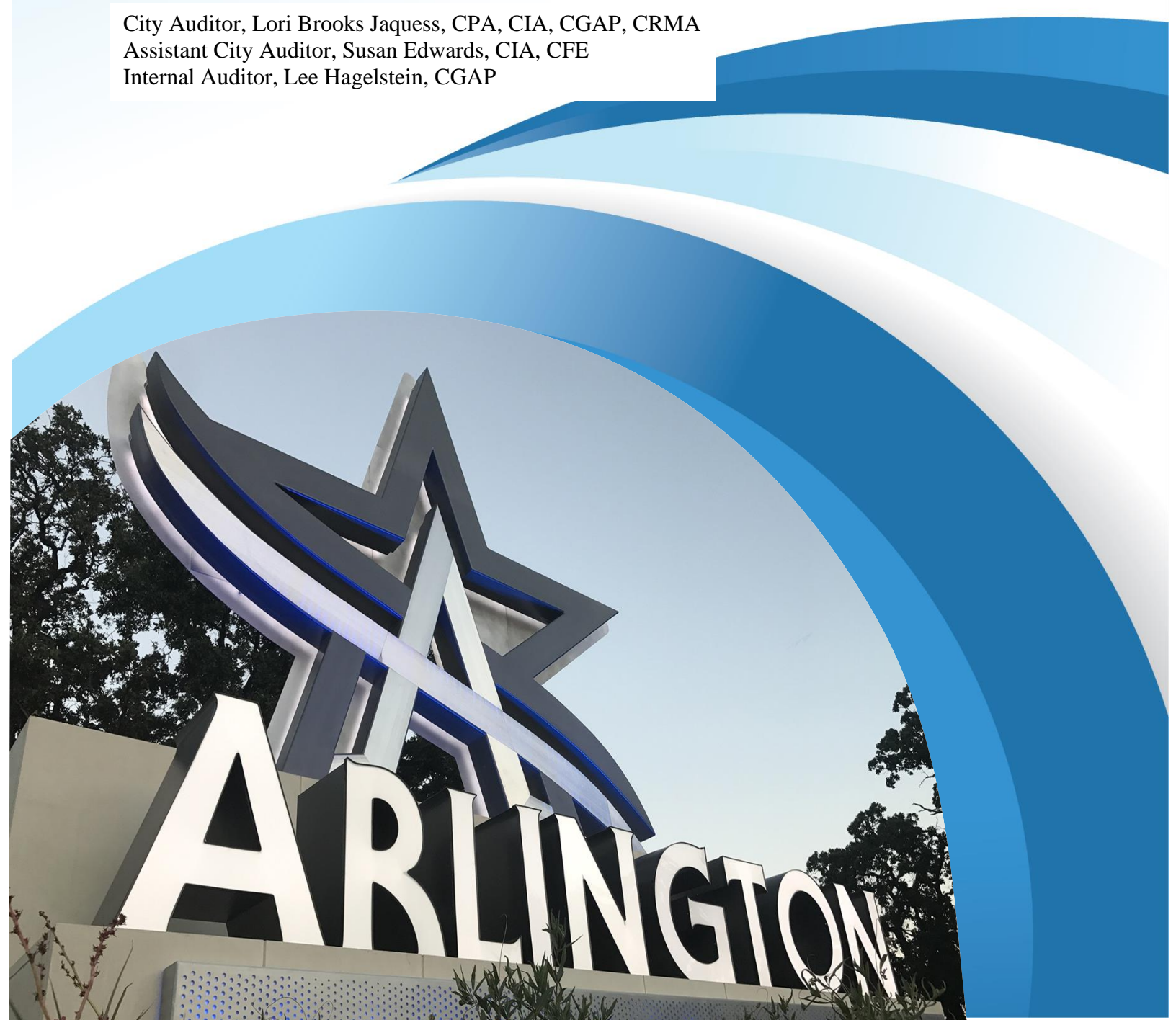
City Auditor's Office

Housing Programs Follow-Up

November 2020



City Auditor, Lori Brooks Jaquess, CPA, CIA, CGAP, CRMA
Assistant City Auditor, Susan Edwards, CIA, CFE
Internal Auditor, Lee Hagelstein, CGAP





City Auditor's Office

November 3, 2020

Honorable Mayor and Members of the City Council:

The City Auditor's Office has completed a follow-up to the Housing Programs Audit completed in June 2020. The objective was to determine the implementation status of the audit recommendation presented in the original audit report.

Management concurred with the one recommendation in the original report. Follow-up procedures indicate that management has satisfactorily implemented the recommendation.

We would like to thank staff from the Arlington Housing Authority for their assistance and cooperation in completing this follow-up project.

Lori Brooks Jaquess

Lori Brooks Jaquess, CPA, CIA, CGAP, CRMA
City Auditor

c: Trey Yelverton, City Manager
Jim Parajon, Deputy City Manager
Gilbert Perales, Deputy City Manager
Jennifer Wichmann, Deputy City Manager
Mindy Cochran, Executive Director of the Arlington Housing Authority

Housing Programs Follow-Up

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Background

The City Auditor's Office completed the Housing Programs Audit in June 2020. The purpose of the audit was to review compliance with relevant policies and evaluate processes and procedures related to the provision of Housing Programs. The objective of this follow-up project is to determine the implementation status of the audit recommendation included in the original audit report.

Scope and Methodology

The scope of the project was limited to following up on management's implementation of the previous audit recommendation. Our methodology included obtaining updated status reports from management regarding the implementation of the audit recommendation and reviewing relevant supporting documentation.

The matrix on the following page illustrates the results of the follow-up procedures.

Status of Prior Audit Recommendations

PRIOR AUDIT RECOMMENDATION	CONCUR/DO NOT CONCUR	PRIOR MANAGEMENT RESPONSE	RESPONSIBLE PARTY	DUE DATE	CURRENT MANAGEMENT RESPONSE/IMPLEMENTATION STATUS	AUDIT CONCLUSION
<p>1. The City Auditor’s Office recommends that the Executive Director of the Arlington Housing Authority consider revising the documentation for the Housing Rehabilitation Program inspections, to ensure all parties are in agreement related to completion and satisfaction with the work performed.</p>	<p>Concur</p>	<p>Management agrees that a form revision would be beneficial to document completion and acceptance of work completed.</p>	<p>J. Parry M. Cochran</p>	<p>7/15/20</p>	<p>Due to the pandemic, normal operations have been suspended. Housing staff are resuming 11-month inspections and the new form will be used going forward.</p> <p>Audit Comment: The AHA has revised the Rehab inspection form to include the signatures of both the homeowner and the Rehab Specialist. The form also includes documentation as to the satisfaction of the work performed.</p>	<p>Implemented</p>