



Dear Construction Meter Customer,

The construction meter issued to your company is the property of the City of Arlington Water Utilities and is only to be used on public fire hydrants within the Arlington city limits. All Municipal issued temporary construction meters require a periodic inspection by the water purveyor. All meters that have three (3) consecutive months of non-use must be returned.

Arlington City Council enacted Backflow Ordinance #06-047, effective May 27, 2006. The ordinance requires permittee to obtain a backflow prevention assembly for use with meters attached to fire hydrants. Details related to approved part numbers and weight-supporting methods were provided at the time of check-out.

For your convenience, all required documents, agreements and approved lists are accessible via the City website at www.ArlingtonTX.gov/backflow

The City requires an approved reduced pressure backflow prevention assembly (RPZ) be installed and certified by a State of Texas-licensed backflow prevention assembly tester (BPAT) who is registered with the Arlington Water Utilities, prior to any water use from a fire hydrant meter.

The Contractor shall:

1. Have an approved RPZ properly installed, braced, and supported immediately downstream of the meter to prevent damage to the hydrant and meter. The gate valve must remain on the meter.
2. The RPZ assembly must meet ASSE 1013 and be USC approved (symbols on assembly). For questions call 817-459-5902.
3. Have the RPZ tested by a City-registered and State-licensed Backflow Prevention Assembly Tester (www.ArlingtonTX.gov/backflow).
4. Fax a current and passing **backflow test** to Water Resource Services at 817-459-6807. **This information must be received within one week of picking up a meter.**
5. Any readings called in after the 10th of the month will be **assessed a penalty equivalent to 100,000 gallons**. There is a fixed monthly minimum charge of **\$212.95** for all active 3” construction meter accounts, regardless of consumption or non-use. The current water billing rate is \$7.10 per thousand gallons for 0-99,000 gallons and **\$8.93 per thousand for 100,000 or greater**.

Instructions for reporting monthly meter reading

1. **Readings must be reported between the 5th and 10th of each month**, as stated in your contract
2. When reporting readings, you will need to provide the following information
 - a) Your Account Number
 - b) Meter serial number (7-8 digit number stamped on the meter lid & in the body of the meter)
 - c) the reading (**do not report the last three digits**), (read numbers left to right)
 - d) Location
 - e) Your name, contact telephone number, and email address
3. **Readings can be reported via the City of Arlington Website Only**
 - Website:** <https://webapps.arlingontx.gov/Water/MeterReadingEntryForm/>

Returning your temporary construction meter

1. Meters should be returned with no additional valves, adapters etc. There will be a charge reflected on your last bill for any missing and/or additional parts.
2. **Return meters to the Water Utilities South Service Center, 1100 SW Green Oaks Blvd (Customer Service area).**

Thank you for your time and cooperation.

Sincerely,

Arlington Water Utilities Customer Care and Business Services